

**GATEWAY PUBLIC SCHOOL  
BOARD OF TRUSTEES MEETING MINUTES  
Wednesday, May 21, 2014 @ 5:00 PM**

**Board Members Present:**

Therese Arsenault, Beth Berliner, Allison Bhusri, Cynthia Billops, Sapna Boze, Laura D'Amato, Greg Grossman, Mark Felton, Deundra C. Hundon, Amy Joseph, Lisa Kirkland, Susan Masto, Erin Niehaus, Sharon Olken, Will Parish, Jackie Quella, Adina Safer, Sue Schultes, Suzanne Schutte, Laura Spivy, Phil Susser, Valerie Toler, Jennifer Tulley, Aaron White

**Board Members Excused:**

David Jackson, Joyce McMinn, Katherine Welch, Julie Wise, Briana Zelaya

**Board Members Not Present:**

Felix Chinchilla

**Also present:**

Chris Hero, Kathryn Hecht

**1. Call to Order, Welcome, and Approval of Minutes from April 2014**

A motion was made to approve the minutes. They passed without issue.

**2. Public Forum**

Beth then opened the floor for public forum. No further discussions or motions were introduced.

**3. Board end of year activity**

Sharon asked the Board to think about what they experienced this year that makes Gateway Gateway. Each member present offered up personal reflections.

**4. Development Update**

Sharon pointed the Board to the cash flow. She reported that due to many friends and supporters, GPS has now achieved a balanced budget. She also announced that the organization had been awarded a \$35,000 grant for GMS from Marbled.

Susan Masto reported that so far the luncheon committee has raised \$56,000 for the Luncheon. She asked again for ideas on corporate sponsors. She is also looking for a matching gift for the day of the Luncheon. She thinks the luncheon could get as much as a \$50,000 match.

Sharon reported that development intentionally slowed the Impact Labs campaign because GPS achieved a balance budget. She also offered thanks to Valerie Lemke and Kathryn Hecht for holding together the day to day operations of the development department in the absence of a director.

**5. Finance Update**

Chris walked the Board through four required resolutions: Education Protection Account, Common Core State Standards Implementation Funds, Local Control and Accountability Plan, Federal and State Categorical Funding. All resolutions passed without issue.

Chris also asked the Board to approve the 2014-15 budget. He said GPS had to decide what to do with the surplus. He said the organization wants to support teachers and employees. He reported that Michael Fuller, principal of GHS, said the applicant pool was very light this year/. It might be because the district is still negotiating and/or the

high cost of living. Chris suggested to either give a one-time bonus for returning employees, or to give teachers a stipend for their classrooms. He asked the Board to deputize leadership to make decisions over the summer while the committee is convened. Many members suggested that GPS give the surplus to teachers and create wish list of classroom needs.

A motion was made to approve that the administrative team can decide how much and how to give in the event that there is a surplus. All members were in favor. Staff and relatives of staff abstained from the vote.

Chris walked the Board through the full budget and highlighted some of the major changes. Mark Felton motioned to approve the budget; Laura Spivey seconded. The budget passed without issue.

**6. Executive Committee Report**

Jennifer reported that the Committee met about Board engagement, whether the Board is the right size, if the committees were the right ones, and discussed Sharon's review. Beth asked that if anyone wants to be on specific committee to please let her or Jennifer know.

**7. Faculty Affairs Committee Report**

Laura D'Amato reported that there were two Board visiting days and a teacher focus group with three teachers from each school, which was facilitated by Mark Felton. Teachers spoke of improved collaboration, as well as improvements in both professional development and advisory. Areas of concern: teachers want access to more technology and more time for planning.

Beth listed goals for next year: increased number of focus groups – may go to three and may possibly include administration – and how to engage teachers into the committee. She asked the Board how to make Board visiting days more possible for members. Responses included more alternatives, days by discipline, alternate days of the week, and other opportunities for staff to meet the Board.

**8. Trustee Committee Report**

**A. Board Survey Results**

Jackie walked Board through survey results.

**B. Vote on new trustee**

Susan introduced Annie. Motioned to approve to approve Annie; Jackie seconded. Motion passed without issue.

**C. Vote on Officers for 2014-2014**

Jackie introduced the slate of officers. Erin motioned to approve the new officers; Adina seconded. Motion passed without issue.

**D. Honor Trustees**

Rolling off: Mark Felton (Beth thanked him), Greg Grossman (Sharon thanked him), Erin Neihaus (Chris thanked her), Katherine Welch (Jennifer thanked her), David Jackson (Laura thanked him).

**9. Executive Director Report**

Sharon went through list of accomplishments – 1,200 students to college; many are the first in their family to go to college. Of the 110 students that will cross the stage on May 31, close to 100% will be going to 4-year schools. It's also the first year that all three grades were at GMS. Half of the GMS grads will be coming to GHS. This is the first

year that GMS doesn't have to move. The GHS charter renewal was successful, the GPS community grew and delivered, strategic initiatives was launched, GPS has a surplus and a clean audit, Board investments are doing well, and GPS had a great luncheon. She said that GPS has a great Board and then thanked the Board Chairs.

Laura thanked Sharon, and the Board applauded Nancy (Sharon's fiancée) for all of her dedication as well.

**10. 7:00 - Adjourn Meeting**

At 7:02 PM, with no other business to conduct, Jennifer adjourned the meeting.

Signed: Allison Bhusri (KA)  
Allison Bhusri, Board Secretary

Date: 6/27/14

May 21, 2014

### 1.) Update and VOTE Related to “*Education Protection Account*”

As a result of the passage of Proposition 30 in 2012, sales and income tax rates were temporarily increased and the state created an Education Protection Account (EPA) to receive and disburse the additional tax revenues to support funding for education. For each year the EPA exists, the state will withhold a portion of the regular state funding payments and then disburse these funds from the EPA.

Proposition 30 requires the following:

- The Board of Trustees, at a public meeting, determines how the monies received will be spent
- Funds shall not be used for the salaries and benefits of administrators or any other administrative costs
- Schools must annually post on their website an accounting of how much money was received from the EPA and how that money was spent
- The annual audit must verify that EPA funds were spent in accordance with the spending plan
- For fiscal years 2013-2014 through 2018-2019 the spending plan must be approved at the time the budget is adopted

To be in compliance with the annual requirements, it is recommended that the Board approve the use of these funds as they would have been used when categorized as regular state aid – to fund teacher salary and benefit expenses. For Gateway High School, EPA revenues are expected to be \$523,000 for 2013-2014 and \$575,000 for 2014-2015. For Gateway Middle School, EPA revenues are expected to be \$209,000 for 2013-2014 and \$230,000 for 2014-2015.

#### **BOARD RESOLUTION VOTE:**

***The Gateway Board of Trustees hereby approves to spend the Education Protection Funds to support teacher salaries and benefits for the 2014-2015 school year, for both Gateway High School and Gateway Middle School.***

### 2.) Update and VOTE Related to “*Common Core State Standards Implementation Funds*”

Gateway High School has received \$93,850 and Gateway Middle School \$42,001 of Common Core State Standards Implementation Funds. These funds are to be used during the 2013–14 and 2014–15 fiscal years to assist in the transition to the California Common Core Standards. It is recommended that the Board approve the use of these funds as determined by school leadership for the following purposes:

- Professional development for teachers, administrators and other classified employees involved in the direct instruction of pupils that is aligned to the academic content standards.
- Instructional materials aligned to the academic content standards including, but not limited to, supplemental instructional materials.
- Integration of these academic content standards through technology-based instruction for purposes of improving the academic performance of pupils, including, but not necessarily limited

to, expenditures necessary to support the administration of computer-based assessments and provide high-speed, high-bandwidth internet connectivity for the purpose of administration of computer-based assessments.

**BOARD RESOLUTION VOTE:**

***The Gateway Board of Trustees hereby approves to spend the Common Core State Standard Implementation Funds as indicated and as determined by school leadership for the 2013-2014 and 2014-2015 school years, for both Gateway High School and Gateway Middle School.***

**3.) Update and VOTE Related to “Local Control and Accountability Plan”**

Gateway High School and Gateway Middle School are each required to develop a Local Control and Accountability Plan (LCAP) and submit that plan to the school district by July 1, 2014. The LCAP is a document required by the Local Control Funding Formula and is designed to describe the program and expenses the schools undertake in order to provide an educational program that meets the wide range of student needs, to demonstrate how services are provided to meet the needs of a range of select student groups, and to improve the performance of students in state priority areas.

Leadership at both schools has been in consultation with teachers, school personnel, parents and pupils in developing the LCAP. It is recommended that the Board approve that the leadership continue the development of the LCAP and submit the completed LCAP to the school district by July 1, 2014.

**BOARD RESOLUTION VOTE:**

***The Gateway Board of Trustees hereby authorizes the leadership of Gateway High School and Gateway Middle School to both continue to develop the LCAP for each site and to submit the final document to the school district by the July 1, 2014 deadline.***

**4.) Update and VOTE Related to “Federal and State Categorical Funding”**

Each year, the Gateway Board must approve for Gateway High School and Gateway Middle School to apply for various State and Federal categorical funding streams that are distributed by the Department of Education. It is recommended that the Board approve both Gateway High School and Gateway Middle School to apply to the State of California under the consolidated application for funding of all eligible State and Federal Categorical programs, including the NCLB funding streams.

**BOARD RESOLUTION VOTE:**

***The Gateway Board of Trustees hereby approves that the leadership of Gateway High School and Gateway Middle School determine all eligible State and Federal Categorical programs, including NCLB funding programs, and execute any and all documents required for each application***